

**CHANGE OF NAME IN THE DRIVING LICENCE / REGISTRATION CERTIFICATE –
INSTRUCTION**

1. Original Registration Certificate
2. A letter to the RTO concerned, requesting to change the name .
3. Original & Copy of the Gazette notification to be enclosed. (Original will be returned after Verification)
4. Fees Rs.500/- [+ AASI Surcharge].
5. Authorisation letter for AASI.

Driving Licence/Registration Certificate

Instruction for Change of Name in Driving Licence/Registration Certificate

(In case of change due to Marriage)

1. Original Driving Licence/Registration Certificate
2. A letter to the concerned RTO requesting to add the husband name in Driving Licence/Registration Certificate.
3. Copy of the Marriage Certificate to be enclosed
4. Fees:- Rs.500/-
(Penalty will be applicable in cases where change is requested after 1 month of date of Marriage).

Driving Licence/Registration Certificate

Instruction for Change of Name in Driving Licence/Registration Certificate

(In General)

1. Original Driving Licence/Registration Certificate
2. A letter to the concerned RTO requesting to change the name in Driving Licence/Registration Certificate.
3. Copy of the Gazette notification in which the name change had been published.
4. Fees:- Rs.500/-
(Penalty will be applicable in cases where change is requested after 1 month of date of the Gazette Notification).